

## School Safety Drill Schedule 2016 – 2017

August 31, 2016

Crawford School, Excelsior District #1, 5521 M 72 NE, Kalkaska, MI 49646 Phone: 231-258-2934

Contact Person: Heather Horn, Teacher Grades 3-4-5th

### Staff Members:

Samantha Variot, Teacher Grades K-1-2

Heather Horn, Teacher Grades 3-4-5

Brent Miller, Teacher Grades 6-7-8

Wendy Feeley, Paraprofessional/Title I Aide

Dwen Bontrager, Bus Driver

Ruth Bontrager, Custodian

### School Board Members:

Sherry Dingee, Treasurer

Angela Kelly-Marvin,

Secretary

Lori Coan, President

Per House Bill 4713 – Public Act 12 of 2014, effective July 1, 2014

Required Annual Safety Drills: Fire 5: (3 before Dec. 1), Tornado: 2 (one in March), Lockdown: 3 (one during lunch/recess)

Month	Year	Type of Drill	Date	Time	Leader	Notes Re: Modifications/Time/Date Changes
September	2016	Fire #1	9 <sup>th</sup>	9:25 am	Heather Horn	
		Lockdown #1	14 <sup>th</sup>	9:00 am	Heather Horn	
		Tornado #1	22 <sup>nd</sup>	1:30 pm	Heather Horn	
		Fire #2	30 <sup>th</sup>	9:46 am	Heather Horn	Drill Date changed from 9/29/16
October	2016	Fire #3	27 <sup>th</sup>	7:40 am	Brent Miller	
January	2017	Lockdown #2	5 <sup>th</sup>	7:45 am	Brent Miller	
February	2017	Lockdown #3	10 <sup>th</sup>	8:00 am	Brent Miller	
March	2017	Tornado #2	6 <sup>th</sup>	10:00 am	Heather Horn	
April	2017	Fire #4	20 <sup>th</sup>	11:15 am		
May	2017	Fire #5	10 <sup>th</sup>	1:05 pm		

Kalkaska County Emergency Management: Mike Thompson, Emergency Services Coordinator

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